

## **Approved Minutes**

Town of Mansfield

Communications Advisory Committee (CAC)

December 15, 2008 Regular Meeting

Audrey Beck Building Conference Room C

Members Present: Aline Booth, Joyce Crepeau, Leila Fecho (7:10), Patrick McGlamery, and Toni Moran

Members Absent: Bill Powers, Richard Pellegrine

Staff Members: Jaime Russell, Matt Hart and Fred Baruzzi (7:15)

Call to order 7:03

No Public present

Approval of Minutes motion made by Joyce Crepeau seconded by Patrick McGlamery approved by all.

Guest, Matt Hart, was invited to discuss the Budget and review the last years work by the committee. Proposed budget is presented to the council on, March 23, 2009 and must be adopted by the council by May 1, 2009. The town meeting is the second Tuesday in May. Key issues; what are the resources going to look like for the coming year and will it meet the strategic plan for the town of Mansfield be able to be held accountable with the present economy. Matt handed out two documents from Windsor, CT; *Budget in Brief* and *Citizen's Guide to the Windsor Town Budget* (see link to these attachments at the end of these minutes). The suggestion is to let a staff member make the two handed out documents designed for Mansfield. The committee supports the town using both documents that Matt Hart presented to the committee and a discussion arose on how to distribute said documents.

Guest, Fred Baruzzi, was invited to discuss the four school renovation project along with the referendum for the four school renovation project. The school building project committee is made up of town employees and citizens of Mansfield. How does the MBOE (Mansfield Board of Education) want to interact with the CAC. The decisions are to be made by the chair of the building committee, which is Mary Feathers and or Betsy Patterson. We need to communicate to the building committee that we are willing to help communicate to the public about they issues.

Bill Powers is resigning but we have not received a letter as of yet and his term was to be up on March of 2009.

Adjourn at 8:55 motion made by Aline Booth and seconded by Patrick McGlamery.

Submitted by Joyce Crepeau

**ATTACHMENTS:**

**Attachment 1: Town of Windsor's Citizen's Guide to the Windsor Town Budget:**

<http://www.townofwindsorct.com/pages/departments/administrativeservices/finance/documents/CitizenBudgetGuide.pdf>

**Attachment 2: Town of Windsor's Budget in Brief:**

[http://www.townofwindsorct.com/departments/administrativeservices/finance/budgetinfo/2008/FY08\\_budget\\_brief.pdf](http://www.townofwindsorct.com/departments/administrativeservices/finance/budgetinfo/2008/FY08_budget_brief.pdf)